

# BOTTLE PASS LIQUORS

970-726-9476

## SPECIAL EVENTS QUESTIONNAIRE

**Name of Event:** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_

**Location of Event:** \_\_\_\_\_

**Contact Person:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

### The Basic Information:

**For which events will we be providing beverages?**

**Wedding Reception:**

**Rehearsal Dinner:**

**Bachelor Party:**

**Bachelorette Party:**

**Other:** \_\_\_\_\_

**For each event please complete the following:**

**Name of Event:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Time of Event:** \_\_\_\_\_

**Location of the event:** \_\_\_\_\_

**Number of Persons to be served:** \_\_\_\_\_

**Delivery:**

**Delivery is Free up to 10 miles from store**

**Is delivery needed?** \_\_\_\_\_

**Distance from store:** \_\_\_\_\_

**Time Beverages are to be delivered:** \_\_\_\_\_

**Who will take delivery (they must be 21 with ID):** \_\_\_\_\_

**The Fun Stuff:**

**General Information for Wedding Receptions:**

**Is there a theme of style for the wedding?** \_\_\_\_\_

**What is the general menu for the Reception:** \_\_\_\_\_

**What beverages would you like to serve?**

**Beer? Yes\_\_\_ No\_\_\_ Do you need kegs? Yes\_\_\_ No\_\_\_**

**Wine? Yes\_\_\_ No\_\_\_**

**Full bar? Yes\_\_\_ No\_\_\_ Will it be an open bar or cash bar?**

**Champagne needs for toasting? Yes\_\_\_ No\_\_\_**

**Bride and Groom only? Yes\_\_\_ No\_\_\_**

**Toasting champagne for all guests: Yes\_\_\_ No\_\_\_**

**Special requests:** \_\_\_\_\_

**Are you using a wedding planner: Yes\_\_\_ No\_\_\_**

**If yes, please provide Name and address, telephone number and email:**

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**The Details:**

**Do you have a budget for the beverages? Yes\_\_ No\_\_**

**If yes, what budget range\_\_\_\_\_**

**Name of person responsible for payment: \_\_\_\_\_**

**Contact Information: Address:\_\_\_\_\_**

\_\_\_\_\_

**Telephone:\_\_\_\_\_ Email\_\_\_\_\_**

**Is this person the same as the person ordering the beverages? \_\_\_\_\_**

**Who will be the contact person at the event location?**